

Hillside Elementary School

PTO BOARD MEETING

Minutes

Date: Tuesday, November 10, 2020

Time: 9:45 am

Zoom Virtual

Meeting called by	Kate Miller
Type of meeting	PTO Board Meeting
Facilitator	Kate Miller
Meeting Minutes by	Steph Costabile
Attendees	Steph Costabile, Kate Miller, Jami Barnett, Jacqui Cosgrove, Molly Bogan, Shannon Murtaugh, Janet Malin, Alison Smith

Agenda Topics

Call to Order/Welcome

Discussion	October minutes were approved and sent into record.
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President's Report

Kate Miller

Discussion	<p>Planning the teacher appreciation luncheon. Have been asking for donations on the website and have had a great response. Have raised about \$600 and also asked for bottled water and chip donations. Decided that it would be best to cap donations at this point. Was planning on getting sandwiches from Wegmans and assembling boxed lunches but now with the generous monetary donations we can look into assembled boxed lunches.</p> <p>Kate spoke to Michele Staves, she is preparing for 25 more Hillsideers to switch from fully virtual to hybrid in the coming weeks.</p>
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Treasurer's Report

Jacqui Cosgrove

Discussion	<p>October spend included the following:</p> <ul style="list-style-type: none"> • Class funds (checks to teachers)- \$3K • Assignment books - \$430 (underbudget) • PTO business/website- \$400 <p>Only earned \$900 on directory ads in October. Budgeted \$2K.</p> <p>The November big spends budgeted are</p> <ul style="list-style-type: none"> • \$2K in cultural arts • \$1K for Pride <p>**Do not plan on spending on either of these items due to COVID.</p> <p>\$5K budgeted in income for Friends of Hillside. Jacqui to set up a meeting with Kate, Janet and Krishna to make a plan for Friends</p>
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push.

Communication's Report

Molly Bogan/Shannon Murtaugh

Discussion

Shannon is now the owner of VP of Communications.

School Service's Report

Jami Barnett-Gallagher

Discussion

Yearbook- We will be having school pictures in early December! We do not have anyone to help with Yearbook this year. Jami to reach out to Kelly Daly and see if any of the parents who volunteered for homeroom parent would like to help with Yearbook. If no one volunteers then we wont have a Yearbook this year.

Class Gifts- Homeroom parents asked about class gifts for core and special area teachers and who would be coordinating them this year. We discussed that maybe the best option would be to see if Kelly would lead the special areas teachers' collections for all classes and have homeroom parents do more of a push for the core class gifts. HR parents could also use Facebook to remind parents to donate. Shannon would need Kelly to craft a message to share on FB.

Cultural Art's Report

Janet Malin

Discussion

Nothing to report.

Fundraising's Report

Krishna Patel

Discussion

Bookfair- Open virtually as of 11/9. A flyer went home with hybrid students the week of 11/9. We need to advertise!! Post to Facebook. Remind parents that 25% goes to the school. This year every book is available.

T/E Cares- Open now thru 12/4. There will be a receptacle outside of Hillside on 12/2. Signs will be up outside Hillside to promote.

Discussed Venmo and Jacqui to follow up to see if it could be an option for donation means in the future.

Adjournment

Discussion

The meeting was adjourned at 11:15am
Next meeting is January 5, 2021 at 6:30pm.