

Hillside Elementary School

PTO BOARD MEETING

Minutes

Date: Tuesday, September 1,
2020

Time: 9:45 am

Zoom Virtual

Meeting called by	Kate Miller
Type of meeting	PTO Board Meeting
Facilitator	Kate Miller
Meeting Minutes by	Steph Costabile
Attendees	Steph Costabile, Kate Miller, Krishna Patel, Jami Barnett, Jacqui Cosgrove, Tracy Fauls, Molly Bogan and Janet Malin, Shannon Murtaugh, Alison Smith, Niherie Sladiccka, Samantha Butler, Huifen Wang

Agenda Topics

Call to Order/Welcome

Discussion	June minutes were approved and sent into record.
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President's Report

Kate Miller/Tracy Fauls

Discussion	
Teacher appreciation signs are now on sale. Will be a good way to make some money. We have sold 150 signs so far. The money raised can be used towards teacher appreciation spend.	

Treasurer's Report

Jacqui Cosgrove

Discussion	
The fiscal year is officially closed (as of August 31). There was \$98K in the PNC account as of 7/31. We ended with \$39K in income and \$40K in expenses, for a net loss of \$1K.	
For the 2020/2021 fiscal year we expect a loss of \$11K	
September's big budget spend is the building beautification project. Decided to wait until students are back in class for the spend on the project.	
There is an outstanding check to Mayhem poets. Janet will follow up with them on it.	

Communication's Report

Molly Bogan/Shannon Murtaugh

Discussion	
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Hillside Highlights started, JR and Dina helping with it. Any last minute requests need to be submitted by Friday.

Shannon Murtaugh will be transitioning into the role.

Will be utilizing Facebook and Instagram. Hillside better suited to Facebook because you can link, so it was discussed to use Facebook as the biggest social media outlet and Instagram for pictures and spirits days. Discussed doing virtual spirit days this year and using Instagram.

Fundraising's Report

Krishna Patel

Discussion
Worked with Membership toolkit for the directory. Need parents to say yes to the info in order for it to be published in the directory. Krishna needs a link on the website to the directory toolkit.
Krishna is working with Clothable, the vendor for online spiritware. There is not a ton of variety but it is cost effective and offers good options for shipping. October will be the push for sales and we will need a link on the PTO website.
November/December will be the big push for Friends of Hillside donations.

Cultural Art's Report

Janet Malin

Discussion
There will be no in-person assemblies until further notice.
Janet was able to reach out to everyone with dates but needs the contact info for Mayhem poets.
Decided not to do any virtual assemblies as of now either.

School Service's Report

Jami Barnett-Gallagher

Discussion
No school services for the next four months.
A virtual bookfair will be possible.
Kelly Daly is the new homeroom parent coordinator. We are advertising through Hillside Highlights and by grade. There will be no grade coordinators this year.
Yearbooks- just received 2 weeks ago. Not sure what it will look like for this year because of school pictures. Kate will follow up with other elementary schools and get their thoughts.
After school clubs- Kate will discuss with Michele Staves about what in-person after school clubs might be possible.

New Business

Discussion
The teachers loved the first day of school cupcakes.
Idea of adding a suggestion page on the PTO website for parents. Maybe a survey monkey to make it constructive.
Upcoming Dates:

	9/7 – No School 9/8- First Day of Kindergarten 9/10- Virtual Open House (Posted on Schoology)
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Adjournment

Discussion	The meeting was adjourned at 10:50am Next meeting is October 6th.
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