

# Hillside Elementary School

## PTO BOARD MEETING

Minutes

**October 3, 2018**

**9:15am**

**HES Teacher's Lounge**

<b>Meeting called by</b>	Kate Kilgarriff
<b>Type of meeting</b>	PTO Board Meeting
<b>Facilitator</b>	Kate Kilgarriff
<b>Meeting Minutes by</b>	Colleen Decker
<b>Attendees</b>	Colleen Decker, Barb Weiner (FLITE), Emily Phelan, Elizabeth Pechin, Tracy Johnson, Kate Kilgarriff, Jessica Tinnery, Holly Tomlinson, Xiaomei Shao, Natalie Hoffmann, Diane Cohle

Agenda Topics

**Call to Order/Welcome**

**Kate Kilgarriff**

<b>Discussion</b>	September minutes were approved by board and sent into record. Meeting called to order. Staples agreement signed by Jacqui Cosgrove – we are set for 2 years for the Back to School Kits.
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**Principal's Report**

**Mrs. Diane Cohle**

<b>Discussion</b>	Mrs. Cohle gave her report
<p>Diane thanked all for a successful Water Ice Social as well as the new books donated for the lobby basket. She asked for a volunteer to make sure new books get rotated through.</p> <p>October events:            ERB's were in progress            October 10th: Walk to School Day            October 12th: PRIDE day &amp; Pizza Bingo            October 17th: 2<sup>nd</sup> grade Scarecrow Day            October 25th: Kindergarten field trip to Sugartown Strawberries            October 26th: Frist grade field trip to Milky Way Farms            October 31: Halloween parades and parties. We'll have two parades again this year to help with parking difficulties. Morning kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grade will be at 9:45am. Afternoon kindergarten, 3<sup>rd</sup>, and 4<sup>th</sup> grade will be at 1pm.</p> <p>Second grade pilot study: The Crime Victim's Center of Chester County will be conducting a pilot for second graders starting on 10/19. Information was sent home to parents for participation consent. There will be a pre-assessment on 10/19 and a lesson on "Safe Touch" on 10/26.</p> <p>FUN RUN:            10/29: pep rally            10/30: huddles start (before lunch/recess – no impact on curriculum)            11/9: Run</p> <p>Note to be sent to families to check in at front desk through Hillside Highlights/Blasts</p>	

**President's Report (Now "General" until new president-elect is on board)**

**Tracy Johnson / all board members**

<b>Discussion</b>	Tracey presented from the "President's Meeting" / Misc discussion
<p>Topics discussed at President's meeting:  Enrollment numbers are higher than projected.  Sleep Study evaluations to be started in high school. State does it currently. Please attend the Education Committee meeting if you're interested in discussing this topic further.  Conestoga Expansion discussed. Please attend the Facilities meeting if you're interested in discussing this topic further.  Air Conditioning – would be estimated to cost \$6 million for all 5 elementary schools. We could save \$1 million if we do not install in the gyms. Please attend the Facilities Meeting if you're interested in discussing this topic further. Tracy encouraged attending these meeting with a positive outlook. Next Facilities Meeting: October 16<sup>th</sup> at 7pm in the District Building.</p> <p>Miscellaneous PTO topics discussed:  Open positions – President-elect needs to still be posted  Directories: sent to print at the end of September – should be finished soon.</p>	

**Social Functions**

**Tracy Johnson**

<b>Discussion</b>	
<p>Fall Coffees – very successful, coordinated by Courtney Mollica.</p> <p>Pizza Bingo is on track.</p> <p>Mother/Son social event – Seton Hall vs. Villanova will be January 27<sup>th</sup> at Wells Fargo. We bought less tickets than last year because sales were down.</p> <p>Fourth grade party was discussed. Push for a pool party – Tracy is looking for input to move forward because 3 schools host it at Glenhardie. Board discussed that Round 1 last year was a huge success. Pool parties are risky with non-swimmers and weather. Those who cannot swim may feel excluded. Recommended to have the chair of the 4<sup>th</sup> grade party attend a PTO meeting to discuss.</p> <p>Walk to School – Jessica Tinnery discussed this great event happening on October 10<sup>th</sup>. It is a National Event which promotes physical activity, safe pedestrian skills, concern for the environment, and togetherness. Prizes will be handed out to those who participate. Looking for volunteers to hand out prizes and take pics for the yearbook.</p>	

**Vice President of Cultural Arts**

**Natalie Hoffmann & Holly Tomlinson**

<b>Discussion</b>	Natalie & Holly presented their report
<p>Audiobody – Coming to HES on 11/3. There will be a morning and afternoon performance. (Times and grade attendance to be confirmed – tentatively 9:15am for morning K, 1<sup>st</sup>, and 2<sup>nd</sup> grade / 2pm for afternoon K, 3<sup>rd</sup>, and 4<sup>th</sup> grade. This is an audio-electric circus. They will also perform at VFMS on 11/16. There are some complimentary tickets for this show available through Lauren Scott for teachers as well as students who may need assistance.. Diane to let Holly know how many we may use for teachers.</p> <p>Enchantment Theater – 11/29 at 9am and 10am</p>	

**Treasurer**

**Emily Phelan & Steve Rayme**

<b>Discussion</b>	Report to be submitted by Steve.
Emily requested that the master spreadsheet be finalized. All chairs need to be updated. Once finalized, it should be updated on the PTO website for reference.	

**Vice President of Fundraising**

**Kate Kilgarriff**

<b>Discussion</b>	Kate presented her report
<p>Spirit wear sale ended 10/5.          KIDSTUFF books are distributed – Maureen Sweet is the contact.          Bookfair: 10/22 – 10/26. Theme: Enchanted Woods. Natalie Hoffmann and Holly Tomlinson chair. Save the dates and Hillside Highlights coming soon. Natalie asked the board if we should do the “Change Challenge” again – raised over \$700 last year. Board agreed that it was a good idea.          “All For Books” – there will be a presentation to explain this charitable program to the students. Four different charities: Book baskets for teachers, Bonus incentives for Diane, Matching donation from Scholastic to charity of our choice, augment libraries in need. This year we chose to assist schools in NC affected by hurricane Florence. The money for this program comes from the change challenge and the “round up” function on the register. Scholastic matches all of these funds.          Board discussed “make believe Tuesday” for the change challenge – kids to dress up as their favorite character. Board approved.          “Book Talk’ – Holly presented. This is when parents come in to read books to the class. Diane asked that we make these available books more diverse. Holly asked if we can allow a 4<sup>th</sup> grader to read about a Booktalk book over the intercom – Diane approved. This should be arranged with the 4<sup>th</sup> grade team facilitator.          STEM cart discussed as an incentive through Scholastic dollars. Diane mentioned that we have a similar cart and that the catalogue is usually quite limited.          Grandparents Day – discussed to give Grandparents a questionnaire by their grandchild to facilitate meaningful discussion during lunch.</p>	

**Vice President of Membership & Services**

**Kathleen Thomas**

<b>Discussion</b>	Natalie presented Kathleen's report
<p>The transition of this role to Kathleen is complete. Natalie agreed to present for Kathleen, as she is unable to attend the monthly meetings.</p> <p>Club enrollment is still pending.          Style School – may push start date to November due to lack of enrollment.          Yoga club still looking for members.          Drama club – starts in January - currently only for 3<sup>rd</sup> and 4<sup>th</sup> grades. Rep from Walnut Street Theater asking about a session for 1<sup>st</sup> and 2<sup>nd</sup> grades – would need a parent volunteer. Will advertise for a chair. Good idea to have someone shadow Jodi Kerr (current chair).          Chess club – increased interest although club was cancelled. Pursue old vendor to reconsider? Tracy to reach out.          Question arose regarding Art club. Clarification – there are 2 clubs: Young Rembrandts and Mrs. Braun's art club</p> <p>Classroom coordinators: Kathleen to reach out to Kelly Ploszay regarding parent volunteers taking yearbook pics at functions. Perhaps the classroom coordinators can send a reminder email prior to activity, with their email to send pics to.</p>	

**New Business**

<b>Discussion</b>	FLITE / MLK project?
<p>Barb Wiener from FLITE came to discuss the program. They are trying to expand and are asking for the PTO's help. They have Free Programs for underprivileged youth in the T/E district.</p> <p>Barb works with the development Committee and asked the PTO if they wish to contribute. They provide services for over 500 children per year and have a budget of \$300K. 98% of this money goes to the children. Tracy asked if they have model that has been successful – currently they are working with 2 PTO's in the district. FLITE has a communication department that will assist with graphics, etc.</p> <p>Current FLITE fundraisers: golf outing, Wizards, direct-ask to banks, restaurants, corporations.</p> <p>Board discussion:  We looked at the current giving schedule for the school year. March seemed to be open. We also have an open grant line item that isn't fulfilled. We discussed a basketball theme (piggy-backing off of the Wizards event).  Brainstorm with Mr. Hauer re: pie in the face? Student Raffle? Free Wizard tix? Discussed having children bring in change for a collection and being entered into a raffle. Diane/Elizabeth to ask teachers their thoughts.</p> <p><b>F/U item for next month</b></p> <p>MLK – discussed possible community outreach on MLK day. Beaumont does this currently and reached out to us. Hearts for Hillside can run concurrently. Kathleen to F/U for next meeting.</p>	

<b>Discussion</b>	Disco Dance
<p>Disco dance was discussed. Natalie and Holly discussed this idea which does not exclude anyone and is fair to all. Tracy believes this is unfair to the Daddy/Daughter Dance committee. Discussed having a different kind of "family night" that doesn't focus on dance. Diane suggested a multi-cultural night. Discussion tabled for next month.</p>	

**Adjournment**

**Kate Kilgarriff**

<b>Discussion</b>	<p>The meeting was adjourned at 11:35a  Next meeting: Wednesday November 7, 2018</p>
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