

Hillside Elementary School

PTO BOARD MEETING

Minutes

Date March 27, 2019

Time 6:00pm

HES Teacher's Lounge

Meeting called by	Kathleen Thomas
Type of meeting	PTO Board Meeting
Facilitator	Kathleen Thomas
Meeting Minutes by	Colleen Decker
Attendees	Colleen Decker, Emily Phelan, Kate Kilgarriff, Tracy Johnson, Molly Bogan, Kathleen Thomas, Michele Staves, Diane Cohle, Krishna Patel, Natalie Hoffmann

Agenda Topics

Call to Order/Welcome

Discussion	February minutes were approved and sent into record.
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Principal's Report

Mrs. Diane Cohle

Discussion	Mrs. Cohle gave her report
	<ul style="list-style-type: none"> • The 2019/2020 calendar is complete – now coordinating with the district calendar to finalize. • PSSA testing for 3rd and 4th grade students will begin the week of April 22nd. Letter has gone home to parents with details. • Author visit was a great success. The idea of having an autobiography highlighted was a good learning opportunity for the students. • PALS fair is over and went very well. • Fourth grade visited both middle schools, Valley Forge park field trip is coming up. • Placement cards for 4th grade parents to go home on 4/22. • First grade weather show was a success. • Sages testing to begin this month – letters to parents should be going out the week of April 1st. • Intent to return to HES letter to go home the week of 4/1. Tracy asked that if fourth grade enrollment is projected to exceed 100, to please let the PTO know so we can budget for the 4th grade party.

Discussion	
	<ul style="list-style-type: none"> • PTO board positions secured (2019-2020) at this time. • Committee Chairs/Volunteers: List of open positions will be posted via highlights early April 2019. • 2019-2020 calendar drafted and circulated to school staff. • 2019-2020 PTO events/fundraisers/services have been drafted and will be voted on April or May. • New giraffe logo (courtesy of Collene Kennedy). New logo approved with minor changes (typographical errors). Also, the phrase "Where students stick their necks out for each other" will be optional depending on what the logo is placed on. • School Start Times: survey was completed on 3/18/2019 and once the analysis is completed, the results will be online by 4/5/19 and will be discussed at the School Board Education Committee meeting at 7:00pm. All are welcome to attend. • Safe2Say Something (S2SS): State mandated anonymous reporting system for threats, violence, or suicide. ANONYMOUS but you will have to identify your school district. The program is designed for secondary education; not for elementary school students. Can report through the S2SS app, website, or 24/7 Crisis Center. • Emily reported from the ISC meeting: Beaumont presented their school with the gift of virtual headsets. Is this a possibility for our school? Diane spoke about the gifting process and that she involves the teachers in a discussion about what they need. Kate mentioned that we could also market the FUN RUN in a more specific way. Rather than advertise that it is raising money for cultural arts, we could be more specific if we desire a large purchase, such a virtual headsets. Natalie will check into Scholastic Dollars to see if that is an option. Then we would need to discuss further if this is something our school needs/wants.

Social Functions

Tracy Johnson

Discussion	
	<ul style="list-style-type: none"> • Open positions: fall coffees and talent show (need at least 2 co-chairs) • Boys Social 2020: We'd like to change up the boy social event next year. The committee has several different ideas and wants to send a survey out to the school this month. Sports are always popular but exploring other options to include all interests. (an event with a DJ perhaps). • Skating Party- It was a fun event. I received good feedback from families and the chair. The chair is graduating out of Hillside and she was nice enough to pass the event onto a friend. • 4th Grade Celebration: Glenhardie on 6/7 with a rain date of 6/11. Planning going well. • Teacher Appreciation Week: May 6- 10. Theme is being selected and flyer will go home after spring break so it doesn't get lost in the shuffle. • Sweetheart Dance: PTO approved the purchase of two coat racks for the dance and other events next year. We'd like to secure the DJ for next year and start the contract since he books up quickly. The date we are proposing is 1/31 with a snow date of 2/7.

Vice President of Cultural Arts

Natalie Hoffmann

Discussion	Natalie presented her report
	<ul style="list-style-type: none"> • Cultural Arts has one upcoming event: The Academy of Natural Sciences Amazing Adaptations show is coming April 4th and 5th for all grades. Two shows were needed due to live animal restrictions within the Academy of Natural Sciences. First and second grade will attend 4/4 and third/fourth grade will attend 4/5 assembly. • For next year, all lead teachers have confirmed their interest in maintaining the same grade level assemblies. • Once the school calendar is confirmed, Natalie will reach out to our vendors and create contracts. The whole school assemblies are in the planning stages: input is welcome at this time. Proposed ideas: Cello Fury during American Education Week, and other musical performances.

Treasurer

Emily Phelan & Steve Rayme

Discussion	
	There needs to be some clarification on some of the financials – Emily and Steve to discuss. No other financial report discussed.

Vice President of Fundraising

Kate Kilgarriff

Discussion	Kate presented her report
	<p>Welcome Krishna Patel and Laura Dimery – new VPs of Fundraising for 2019/2020.</p> <ul style="list-style-type: none"> • Staples Kidz Back to School: Adding Kindergarten this year. Jacqui Cosgrove is working with Mrs. Cohle to add order forms to K orientation packets. • Kidstuff Coupon Books: need to confirm with Connie Lai if she is ok to chair for 9/3/19 start date. Discussed starting this fundraiser earlier (perhaps early September) so as to not interfere with FUNRUN. • Directories: Discussed advertising plan, will bring paperwork for approval to April meeting. • Fun Run: Plan to discuss advertising plan, will bring paperwork for approval April meeting. • Barnes and Noble: Confirmed with Adam Haines - he is supportive of a 4th grade chorus evening event at HES to increase scholastic sales during Dec Book Fair 2019. This will be in lieu of the Barnes and Noble Fundraiser which was not as profitable as years past. Incoming VPs of Fundraising will make final decision with May/June planning 2019-2020. They will discuss if a “wrapping station” is still a good idea at this event. • Friends of Hillside – second letter coming soon • Parent’s Night out – Sat April 6th. • Art to Remember: Sales completed. • Book Fair now completed • Paint night at Pinot’s Palette: Needs follow up. Discussed having this to end Theme week. • Plant Sale: Immediately prior to Mother’s Day. • Handel’s Day: May/June 2019 • Spring Fair: 5/31/19 • Mabel’s Labels, Amazon, Spirit wear, Box Tops are all ongoing.

Vice President of Membership & Services

Kate Miller & Tracy Fauls

Discussion	
	<ul style="list-style-type: none"> • Yearbook: Carolyn Noll is always looking for more pictures. Please forward to her or Laura Mills any pics you have- cgrugan77@yahoo.com, Laura368@aol.com.

New Business / Updates from outside organizations

Discussion	<ul style="list-style-type: none"> • ARCH (Area Residents Caring & Helping) Coalition of parents, educators, and community members; resources for parents regarding alcohol, tobacco, and other drugs (ATOD) and mental health <ul style="list-style-type: none"> ○ There is a great program coming up on 4/2 at Devon Elementary about talking to kids about drugs & alcohol. ○ (ARCH automatically places program requests to the Highlights so families should be aware before the 2nd.) ○ ARCH Have You Had the Conversation? • BUILD T/E <ul style="list-style-type: none"> ○ Thursday 2/21 @ 7pm: Inclusion 101: What does inclusion really mean? T and E Care: Families helping families.
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Adjournment

Discussion	<p>The meeting was adjourned at 6:55pm Next meeting: Friday April 12, 2019 at 9:00am</p>
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